

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved February 12, 2025)

Held January 6, 2025

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, January 6, 2025, at 3:45 p.m. at JVVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Barbara Townsend
Andy Pierucci (electronic)
John Richardson (electronic)
John H. Taylor (electronic)
Mick Sudbury
Dawn Ramsey

Trustees Not Present:

Karen D. Lang
Zach Jacob

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
David Martin, Chief Finance Officer/Treasurer
Shazelle Terry, Assistant General Manager
Brian McCleary, Controller
Shane Swensen, Chief Engineer
Mark Stratford, General Counsel
Mindy Keeling, Executive Assistant
Brian Callister, Maintenance Department Manager
Cheyenne Davis, Customer Services Representative
Clifton Smith, Senior Business Data Analyst
Courtney Brown, Conservation Division Manager
Gordon Batt, Operations Division Manager
Kelly Good, Community Engagement Department Manager
Kurt Ashworth, Human Resource Manager
Margaret Dea, Senior Accountant
Sam Mingo, Business Data Analyst
Shawn Moser, Conservation Garden Park Manager
Travis Christensen, Engineering Group Leader

Other Attendees:

Greg Anderson, General Manager, Kearns Improvement District

Welcome

Mr. Corey Rushton, Chair, called the meeting to order at 3:45 p.m.

**Review agenda
for January 8,
2025, Board
meeting**

Mr. Rushton asked Mr. Alan Packard, General Manager, to review the proposed agenda for the January 8, 2025, regular Board of Trustees meeting. Mr. Packard reviewed the proposed agenda, which includes a special presentation by the Great Salt Lake commissioner, Brian Steed, regarding the current status of the lake. He also outlined additional topics, including Core Mission Reports, Standing Committee Reports and Financial Matters of documentation, budget preparation, and a recommendation for an insurance brokerage contract. Engineering activities consisting of construction contracts, and cost-sharing agreements, along with a master agreement with UDOT for the Front Runner double-track project are scheduled. Also, a report on Central Utah activities, facility rental agreements, Capital Projects, media coverage, and upcoming meetings. A recommended closed session is also on the agenda to discuss real property and procurement processes. Two items to be discussed after the closed session are property transactions with UDOT and Rocky Mountain Power.

**Trustee Conflict-
of-Interest
Disclosure
Training**

Mr. Mark Stratford provided Conflict-of-Interest Disclosure Filing training for Special Public Officers, noting that new legislature requirements require trustees to file disclosures before January 31, 2025; these disclosures will be posted on JVVCD's website. The trustees were given a summary of the information they would be required to disclose. JVVCD staff will provide a form for trustees to fill out. The Board also discussed what is and is not required to disclose, as well as the penalties for non-compliance.

**Review of the
Wasatch Front
Regional Pipeline**

JVVCD has acquired property in West Haven for a water treatment plant that is anticipated to treat 50 million gallons per day and a pipeline with an estimated cost between \$250 and \$300 million. The pipeline will be 40 miles long and connect to the Jordan Aqueduct. The cost for the pipeline is an estimated \$750 million. JVVCD has acquired about 50% of the properties needed for the pipeline corridor, with 34% still needing to be acquired, and 16% of the area is within a right-of-way (except the reach which will parallel the Legacy Highway). JVVCD is actively reaching out to cities and coordinating with UDOT for the needed right-of-way. JVVCD would prefer to have fee title over easements, however that is not always possible. Property in Clinton was discussed, and JVVCD received requests from UDOT and Clinton City to purchase some of the property. The evaluation process was discussed and the process JVVCD goes through when receiving

these requests, which includes evaluating if the request aligns with JWWCD needs, determining if the property is surplus to JWWCD needs, and negotiating fair market value. JWWCD staff are working with UDOT to provide property/easements for the 1800 North Road widening and the city of Clinton's desire to build a trail along that road. The Board also recommended staff secure a written cost-sharing agreement in place with Weber Basin for the treatment plant and pipeline.

**Key Results
Status Report**

Mr. Jacob Young, Deputy General Manager, presented the Key Results Status Report, which is part of the new performance monitoring approach. He noted fifteen key results being tracked with six of them flagged as needing attention and of the 15, two key results are 100% complete: the water quality goals update and the conservation plan update. Mr. Young touched upon the six that need attention, which are the staffing five-year plan, the asset registry update, the strategic asset management plan, the critical parts inventory improvement plan, the emergency response service agreements, and the water budget policy update. He described that staff are confident that they will be able to get those items back on track. The Board asked how changes to the milestones and target dates for key results are controlled. Mr. Young replied that changes cannot be made without consulting with the General Manager and those changes would be presented to the Board. The Board also discussed the need to be realistic with timelines due to events outside of JWWCD's control.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Barbara Townsend moved to adjourn. Following a second by Mr. Mick Sudbury, the meeting adjourned at 5:56 p.m.



Corey L. Rushton
Chair of the Board of Trustees



Alan E. Packard
District Clerk