

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE  
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved October 8, 2025)

Held September 8, 2025

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, September 8, 2025, at 3:32 p.m. at JVVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code §§ 52-4-101 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

**Trustees Present:**

Corey L. Rushton, Chair  
Andy Pierucci (electronic)  
Barbara L. Townsend  
John H. Taylor (electronic)  
Mick Sudbury  
Zach Jacob

**Trustees Not Present:**

Dawn Ramsey  
John Richardson  
Karen Lang

**Staff Present:**

Alan Packard, General Manager  
Ben Stanley, General Counsel  
Brian Callister, Maintenance Department Manager  
Brian McCleary, Controller  
David Martin, Chief Finance Officer/Treasurer  
Gordon Batt, Operations Department Manager  
Jacob Young, Deputy General Manager  
Kelly Good, Community Engagement Department Manager  
Kurt Ashworth, Human Resource Manager  
Shane Swensen, Chief Engineer  
Shazelle Terry, Assistant General Manager  
Lisa Wright, Administrative Assistant III  
Mindy Keeling, Executive Assistant  
Ellisa Demetsky, Administrative Assistant II  
Margaret Dea (electronic)  
Martin Feil, Database Administrator (electronic)

**Welcome**

---

Mr. Corey Rushton, Chair, called the meeting to order at 3:32 p.m.

---

**Review agenda for September 10, 2025, Board meeting**

Mr. Alan Packard, General Manager, reviewed the agenda for the upcoming regular Board meeting scheduled for Wednesday, September 10, 2025. The review summarized that under the core mission reports, staff would present a water quality update focusing on drinking water regulation and the necessary contact time for disinfectant chemicals with the water. The standing committee report on conservation would highlight the latest activities in the Slow the Flow campaign. A request for approval for an amendment to the water lease agreement concerning the release of water to the Great Salt Lake would be presented to the Board. Under the topic of engineering activities, several project awards and a development agreement with South Jordan City would be recommended. Mr. Packard reminded Trustees that the Great Salt Lake airboat tour was scheduled for September 16, 2025, at 9:00 a.m., and that seats were still available for Trustees wanting to participate.

---

**Report on water audit**

Mr. Gordon Batt, Operations Department Manager, presented the 2024 Water Audit, which uses AWWA software to assess water balance and district procedures. He noted the audit focuses on four areas: authorized consumption, losses, billed revenue, and unbilled/unmetered use. Staff adjusted the assumed customer metering inaccuracy from 0.25% to 0.30% based on manufacturer data for more accurate loss estimates. Mr. Batt indicated that although more water entered the system than in the previous year, water loss improved from 4.6% to 3.6%, well below the national average of 11–16%. He stated that the 2023 spike was attributed to known dewatering losses during aqueduct shutdowns and improved data validation. The district scored 79 on the process assessment, which is good but leaves room for improvement.

Mr. Batt said that ongoing efforts include tracking known losses (e.g., from dewatering or mainline breaks) in a spreadsheet for future audit inclusion, and infrastructure replacement continues, though some schedules may be delayed by new projects like State Street. Mr. Rushton indicated support for incorporating estimated losses from storage leaks and flushing.

Mr. Batt noted that leak detection tools have been purchased for field crews, but results are limited due to the equipment's subjectivity. He stated that to reduce non-revenue water, the district is installing iPearl meters on business fire lines to monitor unauthorized use, and that plant operations are also being optimized by extending filter runtimes to reduce backwashing and evaporation. Mr. Packard addressed a question about potential state legislation mandating this type of reporting, stating that it is currently dormant due to voluntary workshops and pushback from smaller agencies.

---

**Review trustee nomination, appointment, and confirmation process**

Mr. Packard reviewed the trustee nomination process, as five of nine terms expire in February 2026: Karen Lang (Div. 1), Mick Sudbury (Div. 2), John Taylor (Div. 3), Zach Jacob (Div. 4), and Barbara Townsend (Div. 7). He indicated that formal vacancy notices will be sent September 15, 2025, with nominating cities given 90 days to submit names to the Governor, whose appointments are confirmed by the Senate in early 2026. Mr. Packard shared

a draft letter to Kearns regarding Trustee Sudbury's seat, noting he is willing to serve again and that Magna City will also submit nominees. The notice includes time commitment, compensation, and training details. By law, cities must submit two nominees unless they document efforts to find two qualified candidates. Nominees must be residents, registered voters, and live in the division they represent. Mr. Packard encouraged Kearns and Magna to collaborate and seek input from local water districts to find qualified nominees.

**Report on  
status of  
programs and  
procedures  
related to  
safeguarding  
personal  
information of  
the public to  
comply with  
House Bill 491  
(2024)**

Ben Stanley, General Counsel, updated the Board on the District's efforts to comply with House Bill 491 (2024), which mandates new data protection requirements for governmental entities. He stated that the bill covers breach notifications, data collection limitations, public access to personal data, staff training, vendor compliance, data retention, and disclosures on data use and sharing. Mr. Stanley stated that to comply, the District formed a Data Privacy Committee, conducted a data collection inventory, and added compliance language to contracts with vendors. He said that they also created a Governmental Record Sharing Form for other entities to acknowledge their data protection responsibilities, formalizing annual reporting and compliance procedures. Mr. Stanley confirmed that systems and collection forms across the District will include user acknowledgments regarding data collection and usage, and in response to a question, clarified that the legislation does not apply in the same way to publicly available data in land records, such as property owner names and addresses.

**Adjourn**

Mr. Rushton called for a motion to adjourn. Mr. Mick Sudbury moved to adjourn. Following a second from Ms. Barbara Townsend, the meeting adjourned at 3:26 p.m.



Corey L. Rushton  
Chair of the Board of Trustees



Alan E. Packard  
District Clerk