

**MINUTES OF THE REGULAR BOARD MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved May 14, 2025)

April 9, 2025

A regular Board meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held both in person and electronically on Wednesday, April 9, 2025, at 3:00 p.m. at JVVCD's administration building located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Karen D. Lang, Vice Chair
Zach Jacob (electronic)
Andy Pierucci (electronic)
Dawn R. Ramsey
John Richardson
John H. Taylor
Barbara L. Townsend

Trustees Not Present:

Mick M. Sudbury

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
Shazelle Terry, Assistant General Manager
Shane Swensen, Chief Engineer
Mark Stratford, General Counsel
David Martin, Chief Financial Officer/Treasurer
Brian McCleary, Controller
Kurt Ashworth, Human Resources Manager
Brian Callister, Maintenance Department Manager
Gordon Batt, Operations Department Manager
Jason Brown, Information System Department Manager
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant III
Martin Feil, Database Administrator (electronic)
Ellisa Demetsky, Administrative Assistant II
Kelly Good, Community Engagement Department Manager
Travis Christensen, Engineering Group Leader
Margaret Dea, Senior Accountant
Conor Tyson, Registered Engineer
John Kahle, Staff Engineer
Mike Brinton, Asset Management Program Administrator

Also Present:

Greg Christensen, Trustee, Kearns Improvement District

Clint Dilley, General Manager, Magna Water District (electronic)
Jason Helm, General Manager, Granger-Hunter Improvement District (electronic)
Robert Moore, General Counsel, Central Utah Water Conservancy District
Ryan Willeitner, Engineer, Jacobs Engineering (electronic)
Stacie Olsen, Assistant Public Works Director, Riverton City
David Robertson, Principal/Owner, LRB Public Finance Advisors
Jason Luettinger, Principal, Bowen Collins & Associates
Brien Maxfield, Senior Engineer, Draper City
Ammon Allen, Engineering Manager, Metropolitan Water District of Salt Lake & Sandy
Gary Henrie, Engineer, Bureau of Reclamation (electronic)
Shawn Robinson, Director of Operations, Taylorsville-Bennion Improvement District (electronic)
Craig Giles (electronic)
Troy Stout, Assistant General Manager, Granger-Hunter Improvement District (electronic)
Tyler Peterson, Student, Brigham Young University
Brett Behling, Government Relations, WSP
Joey Collins, Associate Director of Public Works, South Jordan City
Scott Morrison, Client Account Manager, Jacobs Engineering Group

**Call to order and
introduction of
visitors**

Mr. Corey Rushton, Chair, convened the Board meeting of the Jordan Valley Water Conservancy District Board of Trustees at 3:00 p.m. on Wednesday, April 9, 2025. Mr. Rushton introduced the members of the Board and the public who attended the meeting both in person and electronically.

**Approval of common
consent items**

Mr. Rushton presented the minutes of the Executive Committee meeting held March 10, 2025, the Finance Committee meeting held March 10, 2025, and the Annual Board meeting held March 12, 2025. He also presented the March 2025 Trustees' Expenses Report. Mr. Rushton called for a motion. Mr. John Richardson moved to approve the minutes of the March 10 and 12 meetings and the Trustees' Expenses Report for March 2025. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – not present	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – not present
Ms. Townsend – aye	

Public comments

There were no public comments.

Mr. John Taylor and Ms. Karen Lang arrived in person at 3:05 p.m.

**Core Mission Reports
Water supply update**

Mr. Alan Packard, General Manager, reviewed the Municipal and Industrial (M&I) Water Deliveries report through March 2025, noting that demands are currently still in line with winter indoor use. He mentioned the forecast is for warm, dry temperatures and encouraged the public to wait until Mother's Day for outdoor water use. He then reviewed the Wholesale Contract Progress report for each Member Agency, and the Wholesale and Retail Actual and Projected Deliveries report. Mr. Packard then summarized the Provo River Reservoirs Update, reporting that snowpack

is healthy which allows for more use of unstored water from Provo River, preserving groundwater sources for next year.

Water quality update

Ms. Shazelle Terry, Assistant General Manager, provided an update on the recent passage of House Bill 81 regarding fluoridation. She explained that the bill banned adding fluoride after May 7, 2025, and modified the requirements for obtaining fluoride supplements. Ms. Terry detailed JVWCD's plan to cease fluoridation by the deadline, noting that inventory was being managed to minimize costs and waste. She commended the treatment and system operations staff for their efforts to manage the remaining fluoride so effectively. Ms. Terry also discussed the change in fluoride supplement requirements, stating a prescription from a doctor or dentist will no longer be required and any pharmacist can prescribe fluoride. She noted JVWCD's natural background level of fluoride averages around 0.2 mg/L. She said JVWCD plans to include information about the cessation of fluoridation in upcoming retail customer bills and on its website.

**Consider establishing
a water supply
availability level**

Ms. Terry presented information regarding the establishment of a water supply availability level. She said the drought monitoring committee met and reviewed the water supply criteria outlined in the Drought Contingency Plan. Data on watershed basins, snowpack levels at Beaver Divide and Trial Lake, and reservoir levels were presented, all indicating a healthy water supply. Groundwater usage levels were also reviewed and projected to be similar for 2025. The committee unanimously recommended a water availability level of zero. Ms. Terry said discussion with committee members focused on messaging associated with this level to ensure it did not discourage conservation. Messaging themes for each water availability level has been prepared and shared with Member Agencies. She recommended establishing the water supply availability level at zero for 2025.

Mr. Rushton called for a motion. Ms. Barbara L. Townsend moved to approve establishing the water supply availability level at zero for 2025. Following a second by John Taylor, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

**Standing Committee
Reports****Finance update**

Mr. Brian McCleary, Controller, reviewed the Financial Report for February 2025 highlighting that water deliveries exceeded projections. While a deficit was shown for the month, he said this was expected for that time of year, and year-to-date figures were positive. Projections indicated that the budget for the year would likely be exceeded due to strong water deliveries. Mr. McCleary also presented a chart showing current year water sales exceeding the previous year, and the five-year average.

Conservation update	<p>Mr. Jacob Young, Deputy General Manager, summarized the water use results for 2024, which had been discussed in detail at the Conservation Committee meeting on Monday, April 7, 2025. He reviewed temperature and precipitation comparisons between 2023 and 2024, noting a hotter and dryer June and fall, which likely contributed to increased water use. Weather-adjusted end usage per capita showed a significant jump from 2023 to 2024. Mr. Young detailed efforts throughout the year to influence water use through messaging campaigns. He said plans for the coming year include improvements to the Slow the Flow program, targeted customer messaging, and emphasizing an ethic of efficient water use through schools and public events.</p>										
Conservation, Communications, and Information Systems activities	<p>Mr. Young presented information on a Water Conservation Funding Agreement with the City of South Salt Lake. He said that following the discussion at the April 7, 2025, Conservation Committee meeting, a recommendation was made to postpone approval of the item to allow for refinement of the application and better determination of funding levels. He said the goal is to bring the item back for consideration on, or before the July 2025 board meeting.</p>										
Consider approval of a Water Conservation Funding Agreement with the City of South Salt Lake	<p>Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to postpone the approval of a Water Conservation Funding Agreement with the City of South Salt Lake to a date uncertain. Following a second by Ms. Karen Lang, the motion was unanimously approved by those present as follows:</p> <table><tr><td>Mr. Richardson – aye</td><td>Mr. Jacob – aye</td></tr><tr><td>Ms. Lang – aye</td><td>Mr. Pierucci – aye</td></tr><tr><td>Ms. Ramsey – aye</td><td>Mr. Rushton – aye</td></tr><tr><td>Mr. Sudbury – not present</td><td>Mr. Taylor – aye</td></tr><tr><td>Ms. Townsend – aye</td><td></td></tr></table>	Mr. Richardson – aye	Mr. Jacob – aye	Ms. Lang – aye	Mr. Pierucci – aye	Ms. Ramsey – aye	Mr. Rushton – aye	Mr. Sudbury – not present	Mr. Taylor – aye	Ms. Townsend – aye	
Mr. Richardson – aye	Mr. Jacob – aye										
Ms. Lang – aye	Mr. Pierucci – aye										
Ms. Ramsey – aye	Mr. Rushton – aye										
Mr. Sudbury – not present	Mr. Taylor – aye										
Ms. Townsend – aye											
Financial Matters											
Consider adoption of Resolution No. 25-02, "Tentatively Adopting JVWCD's Tentative Budget, Financial Plan, and Water Rates for Fiscal Year 2025-2026"	<p>Mr. David Martin, Chief Financial Officer, presented the tentative budget, financial plan, and water rates for Fiscal Year 2025-2026. He highlighted key aspects, including a water sales projection of 106,500 acre-feet, a 4.9% average water rate increase, and an approximately 11% property tax increase. Adjustments were made to remove the fluoride expense, resulting in a reduced operation and maintenance expense increase and a lower property tax increase than initially proposed. He noted the use of the revenue stabilization fund to help fund the proposed budget. Details of the Operating and Maintenance budget were provided, noting steep increases due to inflation. He then gave an overview of the General Equipment Fund and Capital Projects budget. Information on outstanding bonds and the projected tax rate was also presented. Mr. Martin then reviewed the water rate calculation methodology, cost of service analysis, and the resulting tentative rates for member agencies and retail customers. He recommended tentatively adopting the tentative budget, financial plan, and water rates for fiscal year 2025-2026. Mr. Martin also outlined the timeline for the remaining budget process, including public hearings in May and August, with final water rate approval in June and final budget adoption in August.</p>										

Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to approve Resolution No. 25-02, "Tentatively Adopting JVVCD's Tentative Budget, Financial Plan, and Water Rates for Fiscal Year 2025-2026". Following a second by Mr. John Richardson, the motion was approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

Consider setting public hearing date on May 14, 2025, at 6:00 p.m. for proposed fiscal year 2025-2026 budget, water rates, and fees

Mr. Martin recommended setting a public hearing date for May 14, 2025, at 6:00 p.m. for proposed fiscal year 2025-2026 budget and water rates.

Mr. Rushton called for a motion on the recommendation. Ms. Karen Lang moved to set a public hearing date on May 14, 2025, at 6:00 p.m. for proposed fiscal year 2025-2026 budget and water rates. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

Operations and Maintenance Activities

Consider approval to renew the agreement between JVVCD and the other funding members of Provo River Watershed Council

Mr. Gordon Batt, Operations Department Manager, said in 2019 an amended Interlocal Agreement was approved by JVVCD's Board which formalized the governing structure of the Provo River Watershed Council (PRWC), and noted that it has now expired. He presented a request for a new Agreement with the other funding members of the Provo River Watershed Council (Agreement) outlining new agency funding amounts and a total annual work plan budget of \$385,000 for water quality monitoring and watershed improvements for a period of five year. Changes from the previous Agreement included transitioning from an Interlocal Agreement, increasing funding amounts by \$10,000 per member, and extending the overall Agreement term to up to 50 years with the intent to establish funding amounts every 5 years. Mr. Batt indicated that any entity can withdraw from the Agreement at any time upon giving notice. Mr. Batt recommended approval to renew the Agreement between JVVCD and the other funding members of PRWC.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to authorize approval to renew the Agreement between JVVCD and the other funding members of Provo River Watershed Council and authorize the General Manager to make any minor adjustments and sign the Agreement. Following a second by Mr. Andy Pierucci, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye

Consider approval of contract and expenditure for Janitorial Services

Ms. Townsend – aye

Mr. Brian Callister, Maintenance Department Manager, presented a request for approval of a new five-year Janitorial Services contract covering nine JVVCD facilities. He said the contract is structured as a one-year agreement with the option to renew annually for four additional years at JVVCD's discretion. Mr. Callister explained that four competitive bids were received, and recommended awarding the contract to Vanguard Cleaning Systems, the lowest bidder and JVVCD's current provider, for a first-year cost of \$90,702.96, which is below budget. He indicated that a portion of the cost would be shared with Metropolitan Water District of Salt Lake and Sandy and that annual renewals will be contingent upon continued satisfactory performance, modest CPI-based inflation adjustments, and budget approval.

Mr. Rushton called for a motion on the recommendation. Ms. Dawn Ramsey moved to authorize approval of the five-year contract and expenditures for Janitorial Services. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Engineering activities**Consider authorization to award a construction contract for the JVVTP Chemical Buildings HVAC Upgrades**

Mr. Richardson – aye
Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – not present
Ms. Townsend – aye

Mr. Jacob – aye
Mr. Pierucci – aye
Mr. Rushton – aye
Mr. Taylor – aye

Mr. Shane Swensen, Chief Engineer, said existing HVAC systems in the three chemical feed buildings at JVVTP experiencing issues due to their condition and age. He explained that the proposed project aims to repair these issues and upgrade the systems to current standards for the storage of chemicals. Metropolitan Water District of Salt Lake and Sandy would cost share approximately \$180,000 of the project. Mr. Swensen said two bids were received, and recommended awarding the contract to VanCon, Inc. for \$627,000.

Mr. Rushton called for a motion on the recommendation. Ms. Karen Lang moved to award a construction contract for the JVVTP Chemical Buildings HVAC Upgrades to VanCon, Inc. in the amount of \$627,000. Following a second by Mr. John Taylor, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye
Ms. Lang – aye
Ms. Ramsey – aye
Mr. Sudbury – not present
Ms. Townsend – aye

Mr. Jacob – aye
Mr. Pierucci – aye
Mr. Rushton – aye
Mr. Taylor – aye

Consider authorization to award a construction contract for the Bell Canyon Flow

Mr. Swensen said Bell Canyon Creek is a major water supply for the Southeast Regional Water Treatment Plant and is shared with other entities. He explained that accurate flow measurement is necessary to maximize JVVCD's water rights. The proposed project will install a flume downstream of the diversion structure to provide more accurate flow measurements. Mr. Swensen said two bids were received and

**Measurement
Structure**

recommended awarding the construction contract to England Construction in the amount of \$341,650.

Mr. Rushton called for a motion on the recommendation. Mr. John Taylor moved to award a construction contract for the Bell Canyon Flow Measurement Structure to England Construction in the amount of \$341,650. Following a second by Mr. John Richardson, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

**Consider
authorization to
award a construction
contract for the
College Street Well
Rehabilitation**

Mr. Swensen said during its last operation, the College Street Well began showing evidence of gravel pack in its discharge. After inspection, significant corrosion was discovered in addition to bacterial growth on the well screens which can limit production. The proposed project would chemically treat the well, identify and patch significant corrosion, redevelop the well, replace the well column and shaft, and reinstall the well pump to include a new internal cathodic protection system to prevent future corrosion. Mr. Swensen said one bid was received and recommended awarding the construction contract to Widdison Well Services, Inc. in the amount of \$810,200.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to award a construction contract for the College Street Well Rehabilitation to Widdison Well Services, Inc. in the amount of \$810,200. Following a second by Mr. John Taylor, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

**Consider
authorization to
award a construction
contract for 2025
Multi-Site
Landscaping**

Mr. Swensen explained that JVVCD has an initiative to replace turf landscapes at JVVCD facilities with water-wise landscaping over the next ten years. The proposed project would replace turf at four well sites with water-wise plants, rock mulch, and drip irrigation, preserving existing trees. Mr. Swensen said four bids were received and recommended awarding the construction contract to Ace Landscape in the amount of \$143,849.09.

Mr. Rushton called for a motion on the recommendation. Mr. John Richardson moved to award a construction contract for 2025 Multi-Site Landscaping to Ace Landscape in the amount of \$143,849.09. Following a second by Ms. Barbara Townsend, the motion was unanimously approved by those present as follows:

Consider approval of a Utility Relocation Agreement with the Utah Department of Transportation for the SR-111 Roadway Project

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

Mr. Swensen said the Utah Department of Transportation (UDOT) is constructing a roadway project on SR-111 in Herriman and South Jordan which will impact JWWCD air-vac and blow-off vaults in the area. UDOT's project requires the relocation of JWWCD's vaults, and above ground appurtenances in the area as necessary. He said the proposed agreement would set forth the terms and conditions relating to that work, with UDOT responsible for design and relocation costs. Mr. Swensen recommended approval of a Utility Relocation Agreement with the Utah Department of Transportation for the SR-111 Roadway Project.

Mr. Rushton called for a motion on the recommendation. Ms. Barbara Townsend moved to approve a Utility Relocation Agreement with the Utah Department of Transportation for the SR-111 Roadway Project and authorize the General Manager and General Counsel to make necessary revisions and execute the agreement. Following a second by Ms. Dawn Ramsey, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

Reporting items

Mr. Travis Christensen, Engineering Group Leader, reported on the final completion of the 8-MG and 2-MG Steel Reservoirs Painting and Repairs project.

Mr. Mark Stratford, General Counsel, gave the quarterly verification that JWWCD complies with all selected legal requirements and internal JWWCD practices.

Mr. Packard then reviewed the routine reporting items which included: facilities rental agreements signed by the General Manager, the monthly performance scorecard for March 2025, and media coverage.

Upcoming Meetings

Mr. Rushton reviewed the upcoming meetings including the Annual Member Agency meeting, Tuesday, April 15 at 10:00 a.m.; Conservation Committee meeting, Monday, May 12 at 3:00 p.m.; Executive Committee meeting, Monday, May 12 at 3:30 p.m.; and the Public Hearing/Board meeting, Wednesday, May 14 at 6:00 p.m.

Closed Meeting

Mr. Rushton proposed to convene a closed meeting at 4:27 p.m. to discuss pending litigation. Mr. John Richardson moved to go into closed session for the discussion. Following a second by Ms. Barbara Townsend, the motion was approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – aye
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

The closed meeting convened at 4:37 p.m. with the following Trustees present: Ms. Dawn Ramsey, Mr. Corey Rushton, Mr. John Taylor, Ms. Barbara Townsend, with Mr. John Richardson, Ms. Karen Lang, and Mr. Zach Jacob joining electronically. Also present were Alan Packard, General Manager; Jacob Young, Deputy General Manager; Shazelle Terry, Assistant General Manager; Mark Stratford, General Counsel; David Martin, Chief Financial Officer; and Mindy Keeling, Executive Assistant.

No votes or actions were taken during the closed meeting.

Ms. Barbara Townsend motioned to go out of closed session. Following a second by Mr. John Richardson, the motion was unanimously approved by those present.

Mr. Rushton proposed convening a closed meeting to discuss the professional character and competency of an individual. Mr. John Richardson moved to go into closed session for the discussion. Following a second by Mr. John Taylor, the motion was unanimously approved by those present as follows:

Mr. Richardson – aye	Mr. Jacob – aye
Ms. Lang – aye	Mr. Pierucci – not present
Ms. Ramsey – aye	Mr. Rushton – aye
Mr. Sudbury – not present	Mr. Taylor – aye
Ms. Townsend – aye	

The closed meeting convened at 4:57 p.m. with the following Trustees present: Ms. Dawn Ramsey, Mr. Corey Rushton, Mr. John Taylor, Ms. Barbara Townsend, with Mr. John Richardson, Ms. Karen Lang, and Mr. Zach Jacob joining electronically. Also present were Alan Packard, General Manager; Jacob Young, Deputy General Manager; Shazelle Terry, Assistant General Manager; Mark Stratford, General Counsel; David Martin, Chief Financial Officer; and Mindy Keeling, Executive Assistant.

No votes or actions were taken during the closed meeting.

Ms. Karen Lang motioned to go out of closed session. Following a second by Mr. John Taylor, the motion was unanimously approved by those present.

Open Meeting

The open meeting reconvened at 5:15 p.m.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Dawn Ramsey moved to adjourn. Following a second by Ms. Barbara Townsend, the meeting adjourned at 5:15 p.m.

A handwritten signature in blue ink, appearing to read "Corey Rushton", written over a horizontal line.

Corey L. Rushton, Chair of the Board of Trustees

A handwritten signature in blue ink, appearing to read "Alan Packard", written over a horizontal line.

Alan E. Packard, District Clerk