

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved August 14, 2024)

Held July 8, 2024

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, July 8, 2024, at 4:26 p.m. at JWVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Barbara Townsend
Karen D. Lang
John H. Taylor
Andy Pierucci (electronic)
John Richardson
Zach Jacob (electronic)
Mick M. Sudbury

Trustees Not Present:

Dawn Ramsey

Staff Present:

Alan Packard, General Manager
Jacob Young, Deputy General Manager
David Martin, CFO/Treasurer
Shazelle Terry, Assistant General Manager
Shane Swenson, Chief Engineer
Mark Stratford, General Counsel
Kurt Ashworth, Human Resource Manager
Gordon Batt, Operations Department Manager
Brian Callister, Maintenance Department Manager
Brian McCleary, Controller
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant
Jason Brown, Information Systems Department Manager
Shaun Moser, Conservation Garden Park Manager
Courtney Brown, Conservation Division Manager

Other Attendees:

Greg Anderson,
Jason Helm (electronic)

Welcome Mr. Corey Rushton, Chair, called the meeting to order at 4:26 p.m.

Review agenda for June 5, 2024, Board meeting Mr. Rushton asked Mr. Alan Packard, General Manager, to review the proposed agenda for the July 10, 2024, regular Board of Trustees meeting. Mr. Packard reviewed the proposed agenda. Some of the topics for discussion and consideration include Core Mission Reports, Standing Committee Reports, approval of Water Conservation Funding Agreement with Granger-Hunter Improvement District, Engineering activities with authorization to award a construction and material testing contracts for the 11180 South Zone C Reservoirs. Consider adoption of Resolutions 24-12, 24-12, "Approving Annexation of Lands into the Jordan Valley Water Conservancy District" (Olympia Hills Development). Consider adoption of Resolution 24-13, "Amending Jordan Valley Water Conservancy District's Personnel Rules and Regulations Policy". Consider adoption of Resolution 24-14, "Amending Appendix 3 of JVVCD's Administrative Policy and Procedures Manual" (Purchasing Policy). Consider approval of Reuse Authorization Contract for the reuse of Central Utah Project Water. Reporting items and upcoming meetings, including possible change to the September Board Meeting.

Discuss signature authority Mr. Stratford described a proposed change to the Purchasing Procurement Process and the ability to approve expenditures. Mr. Stratford explained changes in authority request and fund approval due to the modifications in staff structure in Engineering (Chief Engineer and Engineering Group Leader) and the need for the Conservation Division Manager to approve Landscape incentive payments up to \$20,000. This matter will be presented for Board action in the July 10, regular Board meeting.

Discuss Parental Leave policy Mr. Kurt Ashworth reviewed a proposed policy for consideration for the birth or adoption of a child. The proposed policy would provide three weeks postpartum recovery for the birth mother and three weeks of parental leave for both mothers and fathers.

Mr. John Richardson questioned how FMLA plays a part in this policy. Mr. Ashworth explained that FMLA applies when the employer finds out about an FMLA qualifying event.

Mr. Zach Jacob asked what policy was in place before this, and Mr. Ashworth indicated that employees have used sick leave and vacation leave but that the rest of the policy is new. He also explained that JVVCD does not provide short-term disability insurance. Mr. Jacob asked about parental leave and if it is equitable for both the mother and father, since the mother gets three weeks of postpartum recovery, in addition to parental leave.

Mr. Mark Stratford indicated that the proposed policy is the same as the State of Utah policy, with three weeks postpartum leave for the birth mother and three weeks parental leave for mother and father. Though birth mothers would be given leave to recover physically from the birthing process and are therefore treated differently from parents who have not given birth, there is no law that states that difference in treatment is inappropriate.

Trustees engaged in discussion surrounding the proposed policy and potential alternative options such as giving 6 weeks of paid time off for all parents. There are also budget and workload management limitations that need to be considered for this benefit. Mr. Ashworth offered to email the survey results he had received so the Trustees can see how other governmental entities deal with parental leave. This matter will be presented for Board action in the July 10, regular Board meeting.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Lang moved to adjourn, with a 2nd by Ms. Townsend. The meeting adjourned 5:10 p.m.



Corey L. Rushton
Chair of the Board of Trustees



Alan E. Packard
District Clerk