

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING OF THE
BOARD OF TRUSTEES OF JORDAN VALLEY WATER CONSERVANCY DISTRICT**

(Approved November 10, 2025)

Held October 6, 2025

The Executive Committee meeting of the Board of Trustees of the Jordan Valley Water Conservancy District was held in person and electronically on Monday, October 6, 2025, at 4:00 p.m. at JWVCD's office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code §§ 52-4-101 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Trustees Present:

Corey L. Rushton, Chair
Barbara L. Townsend
Dawn Ramsey
John Richardson
John H. Taylor (electronic)
Mick Sudbury
Zach Jacob

Trustees Not Present:

Andy Pierucci
Karen Lang

Staff Present:

Alan Packard, General Manager
Ben Stanley, General Counsel
Brian Callister, Director of Asset Management
Brian McCleary, Controller
Carl Wilkins, Director Digital Services
David Martin, Chief Finance Officer/Treasurer
Gordon Batt, Director of Water Quality & Operations
Jacob Young, Deputy General Manager
Kelly Good, Director of Community Engagement
Kurt Ashworth, Human Resource Manager
Shane Swensen, Director of Engineering and Water Development
Shazelle Terry, Assistant General Manager
Travis Christensen, Engineering Group Leader
Mindy Keeling, Executive Assistant
Lisa Wright, Administrative Assistant III
Jason Brown, Information Technology Group Leader (electronic)
Martin Feil, Database Administrator (electronic)
Teresa Atkinson, Administrative Assistant II
Margaret Dea (electronic)

Welcome

Mr. Corey Rushton, Chair, called the meeting to order at 4:00 p.m.

**Review
agenda for
October 8,
2025, Board
meeting**

Mr. Alan Packard, General Manager, reviewed the agenda for the upcoming regular Board meeting scheduled for Wednesday, October 8, 2025. He said staff will present a conservation update highlighting the successful Fall Garden Fair. Mr. Packard indicated that the Board will be asked to consider approving the two conservation grant applications (Magna Water District and Kearns Improvement District) that were previously discussed during the Conservation Committee meeting, along with consideration for the award of construction contracts. He noted that the reporting items include the quarterly verification of compliance with legal requirements and internal practices, as well as the annual report on the disposal of surplus property for the fiscal year ending June 30, 2025. Mr. Packard indicated that Mr. Jacob Young will provide a report on the AWWA Intermountain Section Annual Conference in Vernal. He noted that a closed session is included to discuss pending or reasonably imminent litigation and to discuss the character and professional competency of an individual.

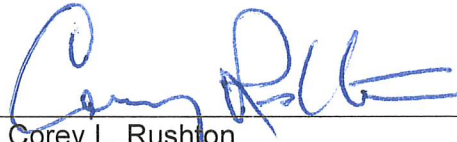
**Discuss
proposed 2026
Board meeting
schedule
options**

Chair Rushton opened the discussion on revising the 2026 meeting schedule, noting a desire to improve efficiency and engagement at both the Monday and Wednesday sessions.

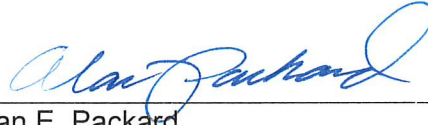
Mr. Jacob Young, Deputy General Manager, presented the proposed schedule, designed to reduce unnecessary meetings and trustee travel, while maintaining meaningful discussion and leadership involvement. The proposed changes come from a review of business processes to identify opportunities to reduce labor hours without jeopardizing desired outcomes. He indicated the plan consolidates the monthly Conservation and Executive Committee meetings into a single virtual Monday Work Session, while keeping Wednesday Board Meetings in person to ensure strong engagement. The Monday work sessions would be supplemented a few times throughout the year with special meetings, some of which would need to be in person. Mr. Young stated that the 2026 schedule is set with Small Group Discussions in January to do in-depth topic reviews, two Finance Committee meetings in March (with the second held in person for a detailed budget review), an Annual Conservation Committee meeting in April, and a Garden Foundation meeting in October. Trustees expressed support, with Chair Rushton emphasizing that most Monday sessions could be held virtually, with occasional in-person discussion items added to Wednesday agendas as needed and requested that the January Small Group Discussions also be in person and rescheduled if all trustees could not attend. Staff will refine the schedule based on feedback, with the goal of canceling December meetings if all annual business is complete.

Adjourn

Mr. Rushton called for a motion to adjourn. Ms. Barbara Townsend moved to adjourn. Following a second from Mr. John Richardson, the meeting adjourned at 4:33 p.m.



Corey L. Rushton
Chair of the Board of Trustees



Alan E. Packard
District Clerk