

JORDAN VALLEY WATER CONSERVANCY DISTRICT

CONTRACT DOCUMENTS FOR: **JVWCD 25-26 Asphalt Sealcoat**

July 2025

OWNER

Jordan Valley Water Conservancy District (JVWCD)
8215 South 1300 West
West Jordan, Utah 84088-9422

PROJECT MANAGER

Keenan Robertson
keenanr@jvwcd.org
Office (801)256-4417 / Cell (385)424-7725

NOTICE INVITING QUOTES

DESCRIPTION OF WORK:

The Jordan Valley Water Conservancy District (JVWCD) desires to receive quotes for the asphalt crack repair, sealcoat, and parking line striping of the asphalt parking lots and yard located at its Main Campus. The asphalt at these sites needs repair and prevention measures to preserve and extend the life of the asphalt. The JVWCD desires to hire a qualified contractor to perform these repairs and apply the coatings necessary to achieve these results.

SITE OF WORK:

The site of work is 8215 South 1300 West in West Jordan, UT

PROJECT SCHEDULE:

The work shall be completed within sixty (60) calendar days from the date of acceptance of the Award of Purchase Order. Work shall be coordinated between the Contractor and the JVWCD, so the work progresses without interruption. A schedule of work procedures and associated dates will be submitted by the Contractor prior to starting any work. Work shall be performed between the hours of 6am and 6pm, Monday through Friday, unless prior arrangements between the Contractor and JVWCD are made.

RECEIPT OF QUOTES:

Quotes will be received at the office of the Jordan Valley Water Conservancy District, attention Keenan Robertson, located at 8215 South 1300 West, West Jordan, Utah, 84088; or by email at keenanr@jvwcd.org until 4:00pm on Thursday, August 7, 2025. No bids will be accepted after this date and time. It is the responsibility of the Contractor to see that their quotes are received at the proper time.

FORM OF QUOTE:

The quotes shall be made on the quote schedule(s) bound herein. The quotes shall be enclosed in a sealed envelope bearing the name of the Company providing the quote and the name of the project "JVWCD 25-26 Asphalt Sealcoat". The quotes shall be delivered to the address noted under Owner above, or emailed to the Owner's representative, Keenan Robertson, noted in Receipt of Quotes.

PRE-BID SITE VISIT:

Prospective Contractors may attend a non-mandatory meeting and site visit to be held on Wednesday July 30, 2025. Contractors will meet at 8215 South 1300 West Jordan Utah, at 9:00am. At this time, the work stated herein will be discussed and a site walkthrough will take place.

AWARD OF PURCHASE ORDER:

An Award of Purchase Order, if awarded, will be made within 10 calendar days after receipt of quotes following the August 7, 2025, deadline. All work described herein will be awarded to a single Contractor based upon the lowest responsive and responsible quote. No Award of Purchase Order will be awarded to a Contractor who does not hold an active business license in good standing applicable to the type of work to be performed, and/or is not registered with the State of Utah.

NOTICE INVITING QUOTES

SUBMIT WITH YOUR BID:

1. MDS (Material Data Sheet) as required.
2. Warranty descriptions and other literature defining the product(s) to be used.
3. Quote Schedule (shown herein).
4. Contractor provided Project Schedule.
5. Information Required of Contractor (herein requested).

CONTRACTOR QUALIFICATION REQUIREMENTS:

Contractor shall meet the following requirements:

1. Hold a current Utah Contractors License
2. Hold a current Utah Business License
3. Have completed at least 3 (three) projects of same (or larger) size and complexity.
4. Provide projects' names and contact information for the three (3) projects.
5. Contractors shall be bonded and insured.

INSTRUCTIONS TO CONTRACTORS PROVIDING QUOTES

INSURANCE REQUIREMENTS: Prior to awarding a purchase order, the Contractor must furnish certificates of insurance to include the following policies. The limits of liability for the insurance required in this project shall provide for not less than the following amounts or greater where required by Laws.

1. **Workers' Compensation**

A. State: Utah Statutory

2. **Comprehensive General Liability**

A. Bodily Injury (including completed operations and products liability):

\$500,000 Each Occurrence
\$1,000,000 Annual Aggregate
or a combined single limit of \$1,000,000

B. Property Damage liability insurance including Explosion, Collapse and Underground coverages where applicable.

C. Personal Injury, with employment exclusion deleted.

\$1,000,000 Annual Aggregate

3. **Comprehensive Automobile Liability:**

A. Bodily Injury

\$500,000 Each Person
\$1,000,000 Each Occurrence

B. Property Damage:

\$500,000 Each Occurrence
or combined single limit of \$1,000,000

INSTRUCTIONS TO CONTRACTORS PROVIDING QUOTES

OWNER'S RIGHTS RESERVED:

Owner reserves the right to reject any or all quotes, to waive any informality in a proposal, and to make awards in the interest of the Owner. The Owner also reserves the right to delete the Quote Schedule in its entirety.

EXECUTION OF CONTRACT:

The Contractor to whom the award is made shall execute a written contract with the Owner on the form of agreement provided, shall secure all insurance, and shall furnish all certificates and bonds required by the specifications within 10 calendar days after receipt of the Award of Purchase Order from the Owner. Failure or refusal to enter a contract as herein provided or to conform to any of the stipulated requirements in connection therewith shall be just cause for annulment of the award and forfeiture of the quote guarantee. If the successful bidder refuses or fails to execute the contract the Owner may award the contract to the second lowest bidder or reject all bids.

PAYMENT:

Payment for services performed under this contract may be invoiced separately as each of the sites listed in the Site of Work are completed and sent to the Owner on the Contractor's official invoice/letterhead, or multiple sites may be listed on the same invoice if itemized. Describe in said invoice the work and site(s) involved and the assigned purchase order for the project. Any departure from the work described herein shall not be paid by the Owner without prior written authorization.

WARRANTY PERIOD:

The Contractor warrants and guarantees to the Owner that all work, equipment, materials and workmanship are in accordance with the requirements of this Request for Quotes document and are not defective. Notice of defects discovered by the Owner shall be given to the Contractor. All defective work, whether or not in place, may be rejected, corrected or accepted at the sole discretion of the Owner.

If within one (1) year after the date of Final Completion, any work is found to be defective, the Owner shall notify the Contractor in writing and the Contractor shall promptly, without cost to the Owner and in accordance with Owner's written notification, either correct the defective work, or, if it has been rejected by the Owner, remove it from the site and replace it with non-defective work. In the event the Contractor does not promptly comply with the notification, or in an emergency where delay would cause serious risk of loss or damage, the Owner may have the defective work corrected or rejected work removed and replaced. All direct, indirect, and consequential costs of the removal and replacement including but not limited to fees and charges of engineers, attorneys and other professionals will be paid by the Contractor. This paragraph shall not be construed to limit nor diminish the Contractor's absolute guarantee to complete the work in accordance with these documents.

INSTRUCTIONS TO CONTRACTORS PROVIDING QUOTES

SCOPE OF WORK:

- Contractor shall execute the work described herein, which entails asphalt crack repair and sealcoats on all asphalt areas at the site.
- Contractor shall procure, and pay for, all required permits and fees prior to starting work.
- In the event, that the Contractor deems it necessary to need traffic control measures, it will be the responsibility of the Contractor to obtain permits and pay for all costs associated with these measures at no additional expense to the Owner.
- The Owner shall take measures to kill and/or remove weeds in asphalt cracks prior to the contractor beginning work. However, any protruding weeds found in asphalt cracks by the contractor once work begins shall be the responsibility of the contractor to remove so that no weeds protrude above the crack repair and sealcoat applications.
- These areas are accessed frequently by District personnel. Coordination of work will be necessary to prevent needed access to these sites by District personnel during the work application.
- Build-up of sands, dirt and debris on asphalt areas at these sites that cannot be easily removed by compressed air will be removed from the sites by the contractor.
- Any disposal of existing removed material from any of the sites herein described will be the responsibility of the contractor at no additional cost to the Owner.
- Compressed air will be used to blowout all dirt and debris from cracks and areas to be repaired and sealed.
- Apply hot rubberized asphalt crack sealer to all cracks 1/8th inch up to 1-inch spread.
- Apply hot rubberized asphalt crack sealer to joints between concrete and asphalt. This is to include building foundations, curbs, gutters, sidewalks, etc.
- Crack repairs will be inspected by a District Representative once repairs are completed. An inspection report shall be signed by both the Owner and Contractor before sealcoats are applied.
- Asphalt Sealcoat: Clean entire surface of all dirt and debris. Two (2) coats of sealcoat shall be applied to each of the areas noted in the Site of Work. The first coat shall be applied and inspected by a District representative after curing. Once inspected and approved, a second coat shall be applied and shall be inspected and approved after curing. **UNDER NO CIRCUMSTANCES SHALL A SECONED COAT OF SEALCOAT BE APPLIED UNTIL THE FIRST COAT HAS BEEN INSPECTED AND APPROVED BY THE OWNER.** An inspection report shall be signed by both the Owner and Contractor after each application and inspection.
- Sealcoat shall not be applied to concrete surfaces.
- Barriers, safety cones, caution tape, or alike, shall be used at areas that have been completed with this work and need cure time before foot or vehicle traffic are allowed. These items shall be provided by the Contractor. Once applications are cured, it will be the responsibility of the contractor to remove any barriers, safety cones, caution tape, or alike, from the site.

QUOTE SCHEDULE

<u>Site</u>	<u>Address</u>	<u>Work</u>	<u>Price</u>
1. Main Campus	8215 South 1300 West	Crack Seal, Sealcoat, & Striping	\$

Total Price	\$
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Contractor: _____

By: _____
(Signature)

Dated: _____

Name: _____
(Print)

Title: _____

INSPECTION REPORT

(Crack Repair & Sealcoats)

<u>Site</u>	<u>Crack Seal Inspection</u>		<u>1st Sealcoat Inspection</u>		<u>2nd Sealcoat Inspection</u>	
	Owner Initials	Contractor Initials	Owner Initials	Contractor Initials	Owner Initials	Contractor Initials
1. Main Campus (8215 South 1300 West)	/		/		/	

INFORMATION REQUIRED OF CONTRACTOR PROVIDING QUOTES

Contractor shall furnish the following information. Failure to comply with this requirement may render the Bid non-responsive and subject to rejection. Additional sheets shall be attached as required. No Proposal for the work will be considered from a Contractor who does not hold an active license in good standing applicable to the type of work bid upon at the time of submission of the proposal.

1. Contractor's name: _____

2. Contractor's address: _____

Contractor's Primary Contact: _____

Email address of Contractor's primary contact: _____

Contractor's telephone number: _____

3. Utah Department of Commerce Information
Business Entity Number: _____
Delinquent Date: _____

4. Contractor's Utah License Number: _____
Expiration Date: _____
Primary Classification: _____
Supplemental Classification held, if any: _____

5. Number of years as a contractor in work of this type: _____

6. Provide a minimum of three successfully completed projects:

<u>Job Name/Description</u>	<u>Owner</u>	<u>Name of Owner's representative and contact information</u>
1.		
2.		
3.		

As necessary, attach technical information to this Quote showing compliance with the defined scope of work.

AWARD OF PURCHASE ORDER (sample)

The Jordan Valley Water Conservancy District (Owner) hereby accepts your Quote dated _____. In accordance with your Quotes and the Owner's Request for Price Quotations - Proposal Documents dated _____, the Owner has created a purchase order in the amount of \$_____ for the project entitled "JVWCD 25-26 Asphalt Sealcoat". The completion date is 60 calendar days from the Acceptance Date of this Award by you.

You should sign and return this Award of Purchase Order within 10 calendar days from the date of this notice to you.

Sincerely,

Shazelle Terry
Assistant General Manager

Award Date

ACCEPTANCE OF AWARD

_____, a corporation qualified to do business in the State of Utah, hereby agrees to perform as specified in its Quotation, the Owner's Contract Documents, and this Award of Purchase Order.

Signature

Title

Acceptance Date

Attachments: Quotation

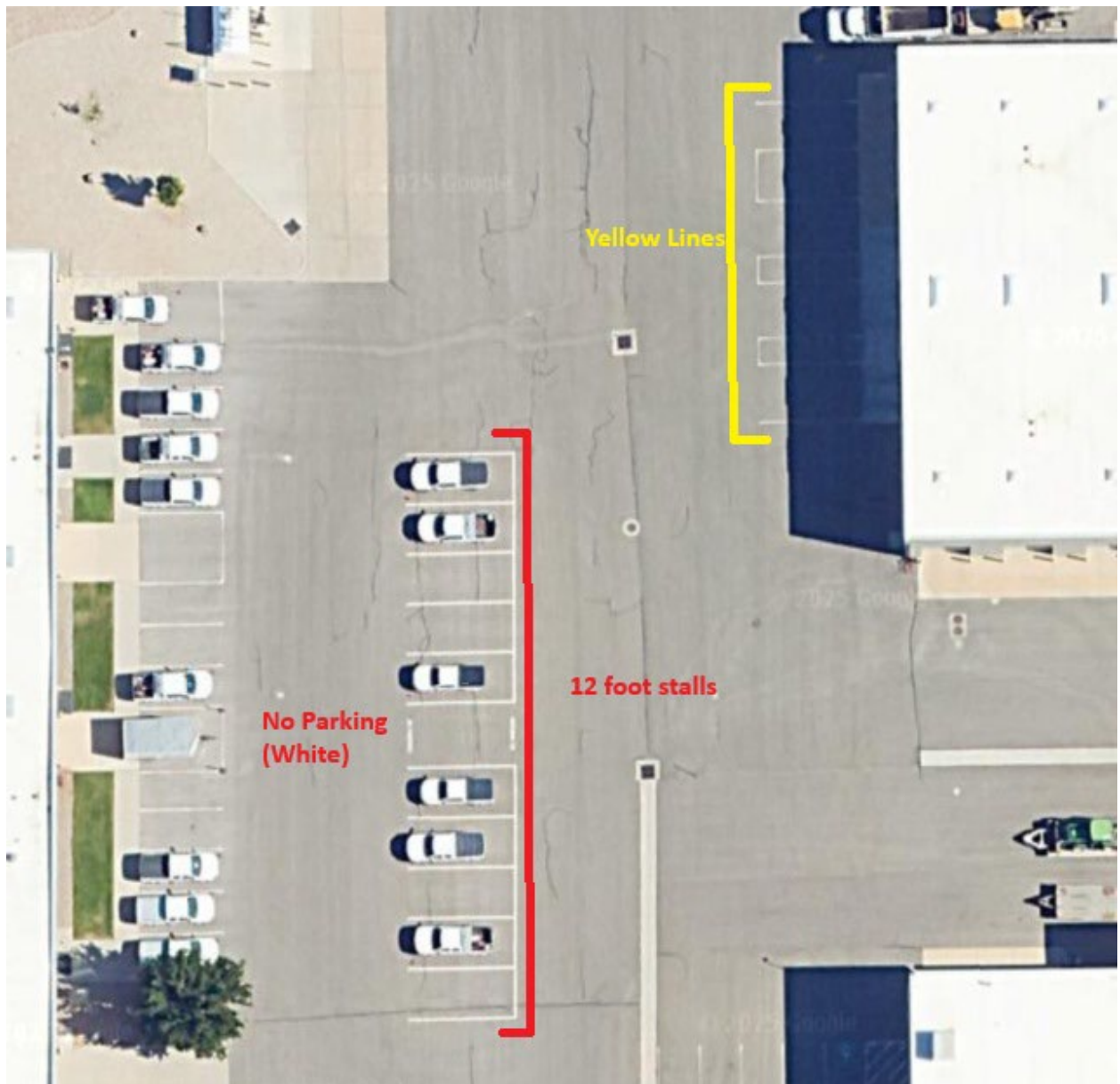
Photos



Parking Lot Striping



Parking Lot Striping



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